### PEER ADVISOR APPLICATION FORM

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| **First and last name** | | **VT email** | | **Student ID#** | | | **GPA** |
| **Class standing**  *(during the year that you would be a peer advisor)*  ⬜ **Freshman** ⬜ **Sophomore**  ⬜ **Junior** ⬜ **Senior** | | **Phone#** | | | **Skype#** | | |
| **Primary Major** | | **Secondary Major** | | **Minor(s)** | | | **Anticipated graduation**    **Month \_\_\_\_\_\_\_\_\_\_\_\_\_**  **Year \_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Name of Study Abroad Program** | | | | **City / Country** | | | |
| **Study abroad term(s)**    ⬜ Fall  ⬜ Winter  ⬜ Spring  ⬜ Summer I  ⬜ Summer II | **Study abroad academic year**  20 \_\_\_\_ - 20 \_\_\_\_\_ | **Type of study abroad**  ⬜ Faculty-led  ⬜ VT Exchange  ⬜ ISEP Exchange  ⬜ Third Party  ⬜ Direct Enroll | **Are you legally eligible for employment in the U. S. States**    ⬜ YES  ⬜ NO | | | **Have you held a paid position at Virginia Tech before?**    ⬜ YES  ⬜ NO | |
| **Have you registered for the Selective Service**  ⬜ YES ⬜ NO  *This question is for purposes of compliance with the Military Service Act. The Act requires that all male citizens of the United States and all non-citizen males seeking citizenship between the ages of 18 and 25 register for the Selective Service. You will be required to provide documentation should you be employed.* | | | | **Are you a Federal Work-Study student**  *(this will not affect hiring decisions)*  ⬜ YES  ⬜ NO  **If yes, in what amount \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | |
| **What other major time commitments do you foresee you will have next year** | | | | **Contact information for one reference (academic, professional or otherwise)**  **Relation:** | | | |
| **How many hours would you like to work per week (min. 10 / max. 12)** | | **Would you be available to work in the summer prior to the start of the Academic Year**  ⬜ YES ⬜ NO  **Which month(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ How many hours \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | |

The following questions will not affect hiring decisions, but are to get a sense of what tasks you prefer / thrive at

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| --- | --- |
| **How would you rate your Excel proficiency level** *(spreadsheets)*  ⬜ BEGINNER ⬜ INTERMEDIATE ⬜ ADVANCED | **How interested are you in data entry / maintaining databases**  ⬜ VERY MUCH ⬜ SOMEWHAT ⬜ NOT REALLY ⬜ NOT AT ALL |
| **Which do you prefer**  ⬜ COLLABORATIVE PROJECTS ⬜ INDIVIDUAL TASKS | **Which do you prefer**  ⬜ QUICK TASKS ⬜ LONG TERM PROJECTS |
| **How comfortable are you with public speaking / doing presentations**  ⬜ VERY MUCH ⬜ SOMEWHAT ⬜ NOT REALLY ⬜ NOT AT ALL | **Which describes you more accurately**  ⬜ I ENJOY THE SPOTLIGHT ⬜ I PREFER WORKING BEHIND THE SCENES |
| **Do you easily take charge / assume a leadership role**  ⬜ STRONGLY AGREE ⬜ AGREE ⬜ DISAGREE | **Do you enjoy doing online research projects**  ⬜ VERY MUCH ⬜ SOMEWHAT ⬜ NOT REALLY ⬜ NOT AT ALL |
| **Do you enjoy tasks that require great attention for detail**  ⬜ VERY MUCH ⬜ SOMEWHAT ⬜ NOT REALLY ⬜ NOT AT ALL | **How good are you at coordinating and delegating tasks**  ⬜ VERY GOOD ⬜ GOOD ⬜ OKAY ⬜ NOT GOOD |
| **What other skills would you be bringing to the office** *(computer skills, language skills, creative skills or other)* | |
| **List 2 innovative / out-of-the-box ways to promote study abroad** | |

**Essay Questions** *(500-word total limit ) please address both questions in a separate word document*

1. A statement of intent: Why are you interested in working as a peer advisor? What qualifies you to work in the office? What sets you apart as a candidate?
2. As a study abroad alumni, how do you think our office can make studying abroad more accessible to a wider range of students? Did you notice anything that we can be doing better? What ideas do you have on increasing diversity?

**Video Component**

***Instructions***

* *You can film on a phone, computer, tablet, or any other MP4 video-enabled camera. Visit* [*VT Libraries*](https://lib.vt.edu/) *to rent technology if needed.*
* *Your video can be a simple testimonial (you facing the camera and talking), or you can be more creative (i.e. a short film, animation, rap etc.) as long as you tell us about yourself. This isn’t about how well you can make a video – we just want to learn more about you.*

***Video size***

* *Since you will be emailing us your video as an attachment, it is especially important that you check the size of your video submission. If your file is too big, you won’t be able to send it. In that case, you will need to ‘compress’ your video for which there are many (free) online programs.*

***Disclaimers***

* *You may not include any obscenity, crude language, violence, derogatory language of any ethnic, racial, gender, religious, professional or age group, or anything of an inappropriate or illegal nature.*
* *You may not include other people in your video without their permission.*
* *Your video will only be viewed by the GEO search committee and will not be shared, published, or otherwise distributed without your permission.*
* *If you are an individual with a disability and desire an accommodation, please contact Savannah Lawhorne at 540 231 5888 or slawhorne@vt.edu during regular business hours.*

***Questions to address*** *(3 minute limit) please address both questions in your video*

1. Describe what you believe the value of intrapersonal skills in an advising setting to be? Do you feel that the student in your role needs to be a “people-person”? Would you describe yourself in this way?
2. What are some things about the study abroad process that you think a prospective student for your program should consider (VT or host university application process, living abroad, cultural differences, etc.)?

**Please attach this document and your essay responses to your application, or submit the following four items to** [**vtabroad@vt.edu**](mailto:vtabroad@vt.edu)**.**

1. Completed application form
2. Essay questions A and B (see above)
3. Video addressing A and B
4. Resume

**Applicant’s signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_